



REGISTRAR'S UPDATES



Upcoming Important Dates

July 28	Repeat/Repair Deadline for Summer 2024
August 2	Summer Classes End
August 6	Summer Grades Due
August 7	Summer Grades Available on RAMweb
August 15	Residence Halls Open
August 18	Last Day to Cancel Registration (no assessed tuition & fees) without requiring a Semester Withdrawal (SW)
August 19	<ul style="list-style-type: none"> Fall Classes Begin \$50 Late Registration fee for adding first class or Continuous Registration Employee Study Privilege Due
August 23	Restricted Drop Deadline
August 25	Last Day for 0% Assessment for SW
August 30	UG Graduation Contract Due
September 1	Last Day for 25% Assessment for SW
September 8	Last Day for 50% Assessment for SW
September 9	100% Assessment for SW



Do you have an advisee who will be attending the Fall 2024 or Spring 2025 Semester at Sea voyage?

Students attending the Fall 2024 voyage will be able to register for their Spring 2025 classes while on board.

The Spring 2025 voyage offers an amazing global study abroad experience for students “exploring countries in Asia, Africa, and Europe”. Students who will be attending the Spring 2025 voyage will begin registering this fall. If you have an advisee who will be participating, when you meet with them, it may be worth discussing both Spring 2025 voyage classes and their Summer/Fall 2025 schedules since registration will open while they are on the ship.

1 Course Offering Archive

We are excited to introduce the Course Offering Archive! This new feature allows students to search when a course was offered at CSU and provides course details, such as the number of credits, the start and end dates, and the name of the instructor that taught the course. Students can access this feature in RAMweb by clicking Menu > Registration > Course Offering Archive. Staff and faculty can access the feature from the ARIESweb homepage under General Tools > Course Offering Archive.

General Tools

- [BANNER Administrative Pages ?](#)
- [Curriculum Management System \(CIM\)](#)
- [Workflow Access](#)
- [Class Schedule](#)
- [Class Schedule Report](#)
- [Course Offering Archive](#)

2 Ram Start Checklist

Ram Start Checklist, a helpful new feature, is a checklist in RAMweb for new incoming students. The purpose of this individualized checklist is to help new first-year and transfer undergraduate students know the essential tasks they still need to complete before starting at CSU.

The screenshot shows the 'Ram Start Checklist' interface. It features a grid of tasks with progress indicators (checkmarks or X's). Tasks include: Financial Aid (Submit FAFSA, Complete Requirements, Review Offer), Confirm Your Plans (Accept Offer, Schedule Orientation, Apply for Housing), Prepare for Registration (Complete Placement, Request Student ID, Attend Orientation, Register for Classes), and Prepare for Classes (Submit Final Transcripts, Complete Health Requirements). There are also 'YOU'RE IN!' and 'YOUR FIRST DAY!' callouts. A 'VISIT HOUSING TO APPLY' button is visible at the bottom.

3 Instructor Overrides

On July 23rd, the Instructor Overrides page in ARIESweb Lite, will be receiving a refresh! Primary instructors will still be able to enter registration overrides for students, but will have a more streamlined experience. The current override entry experience for primary instructors with full ARIESweb access will be maintained. Updated documentation will be available on ARIESweb soon and communication to Fall 2024 primary instructors is coming.



Department Payments to Student Account (DPSA)

Most of CSU's students who are using Department of Veterans Affairs (VA) Education Benefits (including GI Bill®) are using a benefit chapter that also pays some or all the student's required tuition and fees directly to CSU. When these students are also awarded departmental payments that are specifically for their required tuition or required fees, this requires CSU to recalculate the amount reported to VA for payment.

Usually, VA's expected payment amount is calculated and applied to the student's account before the Department Payment to Student Account (DPSA) form is processed by BFS (because DPSA forms are due later). This often initiates a reduction in VA's payment to account for the portion covered by the department. In this scenario, it appears CSU is giving VA a discount rather than increasing support for the student.

VEBO would like to help departments ensure this support is used as the departments intend (for the student's direct benefit) while also ensuring CSU is complying with federal regulations. To do this, VEBO invites departments to reach out to a School Certifying Official at gi_bill@colostate.edu if there are any questions about how DPSAs affect VA Education Benefits.



Fall Semester 2024 will be here before you know it... so if you're thinking about taking advantage of the Employee Study Privilege (ESP) Program, be sure to submit your ESP form for your on-campus courses to the Office of the Registrar (for CSU Online courses, submit a separate form to CSU

Online) by end of day Monday, August 19, 2024. Before submitting your form, carefully review it to make sure it is complete, i.e. all required signatures are present and the applicable boxes and blank fields in every section on pages 1 and 2 have been completed, so as not to delay processing. To easily upload your ESP application, simply go to <https://registrar.colostate.edu/employee-study-privilege/>. Please note, Employee Study Privilege Program benefit year commences Summer session and ends Spring semester.

Billing credit for the study privilege will be applied to your account within 3-4 weeks after the Fall 2024 census date (September 4, 2024). Because the Study Privilege may not be credited to your account until AFTER the September 10th payment due date, the payment deferral charge will be waived in September. Any remaining balance after the credit is applied to your account will be due October 10, 2024. You can access the current ESP form at <https://hr.colostate.edu/current-employees/benefits/other-benefit-programs/academic-privileges/> which also houses FAQs about the program or at <https://registrar.colostate.edu/employee-study-privilege/>. Please also note, employees registering at an undergraduate level who are classified as Colorado residents for tuition purposes must apply for and authorize the use of COF, with the exception that undergraduate students registering for 600+ level courses are not eligible for COF. Failure to authorize COF will result in an additional charge to your student account. For more information, please visit <https://financialaid.colostate.edu/cof/>.

Managing Student Record in RAMweb

Just a reminder of the many options students have to manage their student record in RAMweb. In addition to managing their address, emergency contacts, and text messaging options, students can share their pronouns (new option of "Any Pronouns" recently added!), gender identity, whether they are a parent or caregiver, and get connected to register to vote, among many other record adjustments. We encourage you to remind your students to check out the Manage Student Record area in RAMweb!

Customer Service Hours Monday - Friday
Academic Year: 9:00am-5:00pm MT
Summer: 9:00am-4:30pm MT

Main Office Number: 970-491-4860

- Records and Registration
- Degree and Transfer Evaluation
- Curriculum, Catalog & Scheduling

Veteran's Education Benefits: 970-491-6340



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