Rule	Fail Description	Working Towards a Resolution
01. **Workflow:** Scheduling Unit submissions from Design Mode to Refine Mode require approval.	This is a required workflow. To move from Design Mode to Refine Mode, each scheduling unit submission must complete this step and workflow.	Nothing to Resolve, Workflow is required for all scheduling Units
02. **Workflow:** Standard Meeting Pattern - GA Rooms and GA room request	Sections should follow uniform time code when meeting in a General Assignment room on campus. Please choose a meeting pattern in line with uniform time code. https://registrar.colostate.edu/wp-content/uploads/sites/23/2020/05/Standard_Class_Times.pdf	Adjust Meeting Pattern to fit uniform time code and proceed with a GA room or GA room request, or consider using a department space if wanting to offer a course outside of uniform time code
02b. **Warning:** Standard Meeting Pattern - NOT GA Rooms	This section is not in a General Assignment Room and does not have to follow standard meeting patterns. If you are interested in following uniform time code in your departmental spaces, see the following link: https://registrar.colostate.edu/wp-content/uploads/sites/23/2020/05/Standard_Class_Times.pdf	This is just a warning, so it won't prevent you from proceeding, this is just keeping you aware that you are not in line with uniform time code HOWEVER since you are in non-GA space, you do not have to abide by this. We share this because this can be a student friendly approach to still follow uniform time code even in non-GA spaces.
04. **Workflow:** Credit Hour Rule: Registrar must review and approve sections with a schedule type of LE or RC **or SM** and instructional method 1:	Contact hour minimums are not being met. Please adjust courses with this error to meet for additional time to be in line with contact hours. This rule looks at lectures, recitations, and seminars specifically. See the guidelines below for help: 1 Credit- 50 minutes/week for 16 weeks (100 min/week for 8 weeks) 2 Credits- 100 minutes/week for 16 weeks (200 min/week for 8 weeks) 3 Credits- 150 minutes/week for 16 weeks (300 min/week for 8 weeks) 4 Credits - 200 minutes/week for 16 weeks (400 min/week for 8 weeks)	This rule is specific to lectures, recitations and seminars. You need to visit the hours per week this course is meeting. Can you add more time or if a shorter part of term, could this be a 16 (AP) week part of term? If you have a thought or concern about this, go ahead and fix the course to remedy the error, but also leave us a comment so we can review this.
05. **Workflow:** Credit Hour Rule: Registrar must review and approve sections with a schedule type of LL and instructional method 1:	Contact hour minimums are not being met. Please adjust courses with this error to meet for additional time to be in line with contact hours. This rule looks at labs specifically. See the guidelines below for help: 1 Credit- 100 minutes/week for 16 weeks (200 min/week for 8 weeks) 2 Credits- 200 minutes/week for 16 weeks (400 min/week for 8 weeks) 3 Credits- 300 minutes/week for 16 weeks (600 min/week for 8 weeks) 4 Credits - 400 minutes/week for 16 weeks (800 min/week for 8 weeks)	This rule is specific to labs. You need to visit the hours per week this course is meeting. Can you add more time or if a shorter part of term, could this be a 16 (AP) week part of term? Keep in mind that laboratory sections meet for double the amount of time as lectures, recitations, and seminars, so you may also need to create a meeting time for this course using the user defined meeting pattern option. If you have a thought or concern about this, go ahead and fix the course to remedy the error, but also leave us a comment so we can review this.
06. **Workflow:** Entering a comment requires review.	Using the comment feature requires a workflow for Classroom Scheduling Team to review. This is required for any comment added.	Nothing to Resolve, Workflow is required for all comments--this allows us to review them for you :)
07. **Error:** If enrollment is greater than zero, changes to credit hours not supported	There are students enrolled in this section. Changes to credit hours are not allowed once students have enrolled.	The fact that students are enrolled in this course prohibits this kind of change from being made at this time. Please work with the Academic Classroom Scheduling Team on this course and the changes your require.
08. **Error:** Enrollment >0, changes to the schedule/meeting pattern not supported	There are students enrolled in this section. Changes to the meet days/times are not able to happen while students are enrolled in a section.	The fact that students are enrolled in this course prohibits this kind of change from being made at this time. Please work with the Academic Classroom Scheduling Team on this course and the changes your require.
9. **Error:** If enrollment >0, changes to status are not allowed.	There are students enrolled in this section. Cancelling this section is not allowed while students are enrolled.	The fact that students are enrolled in this course prohibits this kind of change from being made at this time. Please work with the Academic Classroom Scheduling Team on this course and the changes your require.
10. **Error:** Enrollment >0, part of term can't change.	There are students enrolled in this section. Making a change to the part of term is not allowed while students are enrolled.	The fact that students are enrolled in this course prohibits this kind of change from being made at this time. Please work with the Academic Classroom Scheduling Team on this course and the changes your require.
11. **Error:** Enrollment >0, the section number can't change.	There are students enrolled in this section. Adjustments to the section numbering is not allowed while students are enrolled.	The fact that students are enrolled in this course prohibits this kind of change from being made at this time. Please work with the Academic Classroom Scheduling Team on this course and the changes your require.
14. **Error:** Schedule type ET must have a section number of 4[0-9][1-9] and vice versa.	Section uses ET (Education Technology) Schedule Type. This is indicative of a distance delivery course. ET courses require section numbers that begin with a "4" and maintain 3 numerical characters. For example, 401, 402, 403, etc. Please verify your section number is meeting these parameters.	If you have selected ET schedule Type, designated for distance delivery sections you will need to make sure that your section numbering reflects a 3 character number beginning with a 4. For example, 401, 402, 403, etc. If you are not intending to create a distance section, first, check and see if this section already has a CRN and if so, you will want to begin by creating a new section. Once sections are assigned a schedule type and a CRN, you cannot change the schedule type and best practice will be to start a new section.
15. **Error:** Section # [0][0-9][0-9] can be used only with Schedule type LE, DS, FP, GS, II, IN, IS, PR, RS, SM, ST, TE, TH, WK and for not Honors or Key sections	If you are not an Honors or Distance delivery section, please change your section number to start to follow standard numbering, 001, 002, 003, etc. Begin a three number section number with 0. If you are a face- to- face Lab, please follow L01, L02, L03, etc. If you are an Honors section begin a three number section number with 2 (i.e. 201, or for an honors lab: LH1, LH2, etc.) If you are an Distance section begin a three number section with 4 (401, 402, Distance Labs: L41, L42, L43, Distance Recitations: R41, R42, R43, etc.)	This error is typically in regards to the way you have set up your section numbering. Think about what kind of section you are trying to create, and revisit your section number: If you are not an Honors or Distance delivery section, please change your section number to start to follow standard numbering, 001, 002, 003, etc. Begin a three number section number with 0. If you are a face- to- face Lab, please follow L01, L02, L03, etc. If you are an Honors section begin a three number section number with 2 (i.e. 201, or for an honors lab: LH1, LH2, etc.) If you are an Distance section begin a three number section with 4 (401, 402, Distance Labs: L41, L42, L43, Distance Recitations: R41, R42, R43, etc.)
16. **Error:** Section number must be 1[0-9][0-9] and vice versa when Section Attribute is DK* and Schedule Type is LE or SM	It looks like you may be creating a Key section. Only Key Sections (Section Attribute DK*) and Schedule Type of LE or SM can use Section number 1[0-9][0-9]. Please review your section numbering AND review your section attribute selection to make sure you have the correct attrribute(s) selected. If you are not intending to make a key section, please use regular section numbering; 001, 002, 003, etc. to create your section.	This error is typically in respect to section numbering. If you are intending to create a Key section that is a lecture or seminar, you can utilize section number 1XX, for example, 101, 103, 106, etc. Key Sections will require that a key section attribute has also been added to the section before CLSS will allow this section numbering. In the event that you are not trying to make a key section, think about the type of section you are trying to create and reference the above rule (15) where other section numbering options are explained.
17. **Error:** Section number must be 2[0-9][0-9] and vice versa when Section Attribute is DHN* and Schedule Type is not HR or HL	Please review your section numbering and verify it is correct for an Honors section. Only Honors Sections with Section Attribute DHN2 and DHNS and Schedule Type HR/HL/HG can use Section number 2[0-9][0-9]. Please ensure you have the following Honors attributes selected under section attributes: DHNS AND DHN2. You will also need an Honors schedule type. If you are not an Honors section, consider standard section numbering of 001, 002, 003, 004 etc.	CLSS thinks you are trying to create and Honors section. Only Honors sections (lectures, seminars) can use section numbering that begins with the number 2. for example, 202, 220, etc. If you ARE trying to create an honors course, double check that you also have both honors section attributes added to your section (DHNS and DHN2) You will also need to have an Honors schedule type selected. If you are not trying to create an Honors section, consider using standard section numbering: 001, 002, 003 etc. Remember if your section already has a CRN and previously had an honors schedule type, you can't change schedule type once a CRN has been assigned. Best practice would be to start a new section to accomplish your task. You can delete (design mode) or cancel (refine mode) sections you no longer need when you create new ones.
18. **Error:** Section number must be L[0-3][1-9] or L[5-9][0-9] when Schedule Type is LL, Inst. Method is not 2 or 3, and Section Attribute is not honors or key section (DHN2,DHNS,DK*)	Labs require the following section numbering set up and must use schedule type Lab (LL): Start with "L" and then the next numerical option, L01, L02, L03, L04, L05 etc. If Lab is for Key, use LK1, LK2, LK3, etc. If Lab is for Honors use LH1, LH2, etc. If Lab is Online/Distance, use L41,L42,L43, etc	CLSS thinks you are creating a Lab course. Please review the various section numbering for labs: Labs require the following section numbering set up and must use schedule type Lab (LL): Start with "L" and then the next numerical option, L01, L02, L03, L04, L05 etc. If Lab is for Key, use LK1, LK2, LK3, etc. If Lab is for Honors use LH1, LH2, etc. If Lab is Online/Distance, use L41,L42,L43, etc

Error	Description	Help Text
19. **Error:** Section number must be L4[1-9] and vice versa when Schedule Type is LL, Inst. Method is 3, and Section Attribute is not honors or key section	Distance Labs must follow the following section numbering: Letter "L" plus "4" plus next numerical number available- L41, L42, L43, L44, etc.	Labs that use an instructional method of 3 (distance) require a specific lab section numbering: Letter "L" plus "4" plus next numerical number available- L41, L42, L43, L44, etc. If you aren't trying to create a distance lab, you will want to review section numbering for other kinds of labs and sections. If you are trying to change instructional method, first, verify if the course is already assigned a CRN, if so, you cannot change instructional method once a CRN has been assigned. Best practice is that you will want to start a new section to accomplish your task. You can delete (design mode) or cancel (refine mode) sections you no longer need when you create new ones.
20. **Error:** Section number must be LH[1-9] and vice versa when Schedule Type is HL and Section Attribute is honors section; Section number cannot be LH[1-9] when Schedule Type is not HL or Section Attribute is not honors section	Honors Labs should use Schedule Type Honors Laboratory (HL) and utilize the following Honors Lab section numbering: LH1, LH2, LH3, etc. For regular labs use: L01, L02, L03,etc. For key labs use LK1, LK2, etc.	This error is typically in respect to lab section numbering. If you are making an honors lab, review and make sure that the correct schedule type of HL is selected and section numbering follows the L + H + a single digit numerical value, for example, LH1, LH2, LH3, etc. You will also want to verify that you have selected both honors attributes in the section attribute area. Other lab section numbering: For regular labs use: L01, L02, L03,etc. For key labs use LK1, LK2, etc. Key Labs and regular labs use schedule type LL.
21. **Error:** Section number must be LK[1-9] and vice versa when Schedule Tpe is LL and Section Attribute is key section	21. Only Key Sections (Section Attribute DK*) and Schedule Type of LL (Lab) can use Section number LK[1-9]. Honors Lab section numbering: LH1, LH2, LH3, etc. For regular labs use: L01, L02, L03,etc. For key labs use LK1, LK2, etc.	This error is in regards to section numbering. For Key Labs, review that schedule type is LL and choose a section number the is 1XX. For example, 101, 103, 106 etc. You will also need to have an appropriate Key section attribute selected. If you are not trying to make a Key lab, review other lab section numbering: Honors Lab section numbering: LH1, LH2, LH3, etc. + HL Schedule Type For regular labs use: L01, L02, L03,etc. For key labs use LK1, LK2, etc.
22. **Error:** Section number must be R[0,1,2,3,5,6,7,8,9][1-9] and vice versa when Schedule Type is RC, Inst. Method is not 3, and Section Attribute is not honors or key section	22. Recitation standard numbering is: R01, R02, R03, etc. For Honors recitations, use RH1, RH2, RH3, etc. Ensure you also have the Honors attributes and schedule type selected. For Key recitations, use RK1, RK2,etc, Ensure you also have the correct key attribute(s) selected.	This error is in respect to section numbering--for creating a standard recitation, verify that the section numbering uses "R" + ##. For example, R01, R02, R03, etc. Also, verify that you have selected schedule type "RC" for recitation. For Honors recitations, use RH1, RH2, RH3, etc. Ensure you also have the Honors attributes and schedule type selected. For Key recitations, use RK1, RK2,etc, Ensure you also have the correct key attribute(s) selected. if you are not trying to create a recitation, review section numbering for other kinds of sections and see what you may need to change.
23. **Error:** Section number must be R4[1-9] and vice versa when Schedule Type is RC, Inst. Method is 3, and Section Attribute is not honors or key section	Distance Recitations must follow the following section numbering: Letter "R" plus "4" plus next numerical number available- R41, R42, R43, R44, etc.	Recitations that use an instructional method of 3 (distance) require a specific reciation section numbering: Letter "R" plus "4" plus next numerical number available- R41, R42, R43, R44, etc. If you aren't trying to create a distance recitation, you will want to review section numbering for other kinds of labs and sections. If you are trying to change instructional method, first, verify if the course is already assigned a CRN, if so, you cannot change instructional method once a CRN has been assigned. Best practice is that you will want to start a new section to accomplish your task. You can delete (design mode) or cancel (refine mode) sections you no longer need when you create new ones.
24. **Error:** Section number must be RH[1-9] and vice versa when Schedule Type is HR and Section Attribute is honors	Honors Recitations must follow the following section numbering: Letters "HR"plus next singular numerical number available- HR1, HR2,HR3,HR4, etc.	Honors recitations must have schedule type HR selected as well as follow specific section numbering that begins with the letters RH as well as the next singular number avaliable, for example, RH1, RH2, RH3, RH4, etc. You will also want to verify that the honors section attributes are selected. If you are not intending to create and Honors Recitation, review other section numbering to discover what might be best for your section.
25. **Error:** Section number must be RK[1-9] and vice versa when Schedule Type is RC and Section Attribute is Key	Key Recitations must follow the following section numbering: Letters "KR"plus next singular numerical number available- KR1, KR2,KR3,KR4, etc.	Key Recitations must have schedule type RC selected as well as follow specific section numbering that beings with RK and the next singular number avalible, for example, RK1, RK2, RK3, RK4. etc. You will also want to verfiy that an appropriate key attribute has been selected. If you are not intending to create a Key Recitation, review other section numbering to discover what might be best for this section.
26. **Error:** Section number must be three characters.	Section numbering requires 3 characters. Standard numbering is as follows: Face to Face sections that are NOT recitations or labs (001, 002, 003) Recitations (R01, R02, R03) Labs (L01, L02, L03) Distance Delivery Courses: (401, 402,403--note, these also require instructional method 3 and ONLINE room selection)	Please review you section numbering and verify that it contains 3 characters. If there are not 3 characters, please adjust accordingly. Face to Face sections that are NOT recitations or labs (001, 002, 003) Recitations (R01, R02, R03) Labs (L01, L02, L03) Distance Delivery Courses: (401, 402,403--note, these also require instructional method 3 and ONLINE room selection) For more help on how to number sections, please review section numbering within the documentation.
27. **Error:** General Assignment classroom cannot be used after Plan phase.	In place of making the selection of "Request General Assignment Room" we are now in Refine mode, which means you can search for available General Assignment rooms using the room seek feature! Please utilize room seek to search for a classroom for the course.	Request General Assignment Classroom is only an option for PLAN PHASE when we are in DESIGN MODE. Now that we have reached REFINE MODE, please utilize the room seek option to search for avaliable rooms. If you are struggling to locate rooms, consider changing meeting days/times and the size of the enrollment cap to see if anything additonal is avaliable.
28. **Error:** Instructional method 3 must use ONLINE room.	This course has instructional mode of 2 or 3, which means that Distance or Mixed Face-to-Face has been selected. Sections with instructional mode of 2 or 3 require selection of ONLINE ROOM. Please Select ONLINE ROOM. If you are trying to change a section that already has a CRN, you will need to create a new section with instructional method 2 or 3 and selection of ONLINE ROOM.	If you choose Distance (3) or Mixed-Face-to-Face (2) as an instructional method for a course, you will have to select ONLINE ROOM. Important: If you are trying to change the instructional method of a course that is already assigned a CRN, you cannot do this. You will need to create a new section with instructional method Distance (3) or Mixed-Face-to-Face (2) and then also select ONLINE room.
29. **Error:** Max Enrollment must be at least 67 percent of the room capacity for rooms with attribute GACL.	General Assignment Rooms require that enrollment will fill a minimum of 67% of the room selected. Please select a suitable room for the size of the section or ensure that enrollment maximum meets the requirement.	This error is happening because you have a course in a GA room, but the enrollment capacity for the course is not sufficient to meet the 67% percent fill requirement for a GA room. Please consider an alternate space or adjust your enrollment capacity to meet this objective.
29B . **Error:** Crosslisted sections (Crosslist max) must have 67% room capacity for GA rooms	29B. Crosslisted sections (crosslist max) must have 67% room capacity for GA rooms--General Assignment Rooms require that enrollment will fill a minimum of 67% of the room selected. The cross list maximum most also meet this requirement. Please select a suitable room for the size of the crosslisted section or ensure that enrollment for crosslist maximum meets the requirement.	This error is happening because you have a course in a GA room, but the enrollment capacity (crosslist enrollment max) for the course is not sufficient to meet the 67% percent fill requirement for a GA room. Please consider an alternate space or adjust your enrollment capacity to meet this objective.
30. **Error:** ONLINE room requires instructional method 2,3,5 or 7.	This section has ONLINE room option selected. ONLINE rooms requires instructional method 2 (mixed face to face) or 3 (Distance) or 5 (Independent/Directed Study) or 7 (Internship/Practica) to use. If you are not creating a new section, and your section already has a CRN, you will need to create a new section to accomplish your task, because you cannot change instructional method once a CRN is assigned.	Pleas review the instructional method assigned to this section. If you have selected ONLINE ROOM, only specific instructional methods can be used with this "room" You must use one of the following: Mixed-Face-to-Face (2), Distance (3), Independent/Directed Study (5) or Internship/Practica (7)
31. **Error:** Rooms may not overlap.	This desired space and time overlaps with another course. You cannot place something in a space that is already occupied by another course at the same time. Please select a new meeting time or a new room for this course.	Please consider alternate rooms for this course, the room/meet days and times you have selected conflict with something that is already in this room.

Error/Warning	Description	Resolution
32. **Warning:** Special approval codes DP and IN require an override be provided	Please be aware: Adding Department or Instructor Approval will require the department or instructor to provide each student an override via Ariesweb so that they will be able to register in the course.	This is a warning, so this item will not stop you from proceeding to submit, we are alerting you to the fact that selecting special approval does require addititional work on the department and/or instructor to make sure each student is provided with the necessary approvals
33. **Error:** When linked, 0 credit section must have no special approval.	For multi-component courses, the zero credit component (typically lab or recitation) cannot have special approval selected. Please remove the special approval on this component to clear the error. If you have concerns, leave a comment on the component so we can review it for you.	Please remove the special approval code (Stop Enrollment, Department Approval, or Instructor Approval) from this component of the course. If you have concerns, please go ahead and remove it, but also leave us a comment so that it will route to us for review.
34. **Error:** Special approval codes PC, AO, CN, and NR are not allowed for selection.	There is special approval on this section that is not a valid choice. Please remove the special approval code, and if you have concerns, leave a comment in the comment box for Classroom Scheduling to review.	Locate the Special Approval drop down menu and remove any selection that is currently selected. Only certain options can be selected here, including: Stop Enrollment (ST), Department Approval (DP) and Instructor Approval (IN).
36. **Error:** Special Approval of ST and no Comment	Adding a Stop Enrollment as special approval requires a comment. This comment visits the Classroom Scheduling Team via workflow. Comment must provide a valid explanation for why the stop enrollment is needed to be reviewed properly.	In order to proceed with a Stop Enrollment (ST) you must leave a comment with an explanation for why this is happening. Locate the comment box on the section form, leave a comment in the box and save again to resolve this error.
37. **Workflow:** Special approval ST requires review.	Addition of stop enrollment on any section requires review by the Classroom Scheduling Team. This will require a workflow. Be sure you have placed a comment with an explanation for the stop enrollment.	Nothing to Resolve, Workflow is required for any and all Stop Enrollments placed on sections. The workflow is how CLSS knows to send this to us.
39. **Error:** If credit is 0, grade mode cannot be default value.	This section (or component) of a course is 0 credits. 0 credit offerings require a different grade mode. In most cases, this will be lab component = grade mode 2 --lab not graded recitation component = grade mode 3, recitation not graded.	This error is typically in respect to the grade mode of a course. Locate the grade mode drop down box on the section form. In most cases, you will need to select the following: lab component = grade mode 2 --lab not graded recitation component = grade mode 3, recitation not graded.
41. New Section **Warning:** Multiple Component courses using the optional "or" indicator must be linked and vice versa unless the schedule type is ET.	Some sections cannot be linked. For example singular component sections are considered stand alone sections and cannot be linked. If you are working with a single component section, please ensure the "Link To" drop down menu says "Not Linked to Other Sections".	This is a warning, so this item will not stop you from proceeding. This is a reminder that multiple component courses need to be linked. This is only a warning because when you are creating a multi-component course, you need to be able to make multiple components in order to have something to link to. You may get an error reminder later than you need to return to link your course.
42. Existing Section **Error:** Multiple Component courses using the optional "or" indicator must be linked and vice versa unless the schedule type is ET.	Some sections cannot be linked. For example singular component sections are considered stand alone sections and cannot be linked. If you are working with a single component section, please ensure the "Link To" drop down menu says "Not Linked to Other Sections". Schedule Type ET (Education Technology) cannot be linked to other sections because it holds all components of a section and functions like a stand alone section. If you have schedule type ET (Education Technology), please ensure the "Link To" drop down menu says "Not Linked to Other Sections".	Is your course a multi-component section? Or is there only one component? This error wants you to make sure you have a multicomponent section linked to something, but also that the opposite is true, if you have a single component course, make sure that it is not linked to anything, you would do this by confirming that the Linked To portion of the scheduling form states "Not Linked to Other Sections".
43. **Error:** Design mode: Multiple Component courses using the optional "or" indicator must be linked and vice versa unless the schedule type is ET.	Some sections cannot be linked. For example singular component sections are considered stand alone sections and cannot be linked. If you are working with a single component section, please ensure the "Link To" drop down menu says "Not Linked to Other Sections". Schedule Type ET (Education Technology) cannot be linked to other sections because it holds all components of a section and functions like a stand alone section. If you have schedule type ET (Education Technology), please ensure the "Link To" drop down menu says "Not Linked to Other Sections".	Is your course a multi-component section? Or is there only one component? This error wants you to make sure you have a multicomponent section linked to something, but also that the opposite is true, if you have a single component course, make sure that it is not linked to anything, you would do this by confirming that the Linked To portion of the scheduling form states "Not Linked to Other Sections".
44.1. **Error:** If Course is multi component, when linked, schedule type LL must have 0 credit	A lab that is part of a multi-component course requires a credit value of zero. Please ensure the credit value of this section is 0.	This course appears to be a multi-component course and this is the non-credit bearing lab portion of it. Please ensure the credit area reads zero.
44.2. **Error:** If Course is multi component, when linked, schedule type LL must select "Lab not graded" for grade mode	This is a linked lab section. Labs that are linked in multi-component courses, requrie a grade mode of lab not graded. Please select this option from the grade mode drop down. Labs that are not graded also require 0 be selected for the credits.	This course appears to be a linked and is a non credit lab. Labs in these situations require a grade mode of lab is not graded. Please locate the grade mode area of the section form and select "lab is not graded" from the dropdown menu. Please also confirm that credits for this component are set to zero.
45. **Error:** Specific Courses will have the LL as the graded component, so hours cannot be 0, and grade mode is the default.	This lab is a credit bearing lab. This may be different than other labs you have worked with previously. What that means is that the credit value cannot be zero for this lab. Please ensure that the credit value for this lab is not 0 and that you have selected the default grade mode for this lab. You cannot select lab is not graded for the grade mode.	This lab is a credit bearing lab. This may be different than other labs you have worked with previously. What that means is that the credit value cannot be zero for this lab. Please ensure that the credit value for this lab is not 0 and that you have selected the default grade mode for this lab. You cannot select lab is not graded for the grade mode.
46.1 **Error:** If Course is multi component, when linked, schedule type RC must have credits of 0.	A recitation that is part of a multi-component course requires a credit value of zero. Please ensure the credit value of this section is 0.	This course appears to be a multi-component course and this is the non-credit bearing recitation portion of it. Please ensure the credit area reads zero.
46.2 **Error:** If Course is multi component, when linked, schedule type RC must have grade mode of 3.	This is a linked recitation in a multi-component course. Recitations within a multicomponent course must have the following: credit value of 0, and grade mode is 3- Recitation not graded. Please ensure that credits are set to zero, and grade mode is set to recitation not graded.	This course appears to be a linked and is a non credit recitation.Recitations in these situations require a grade mode of "recitation is not graded" Please locate the grade mode area of the section form and select "recitation is not graded" from the dropdown menu. Please also confirm that credits for this component are set to zero.
47. **Error:** This course has Schedule Type RC, and hours are 0	This course requires credit. Please delete 0, add the right credit amount, and verify that Default Grade Mode is selected from the drop down menu.	This course requires credit. Please delete 0, add the right credit amount, and verify that Default Grade Mode is selected from the drop down menu.
48. **Error:** Can't use "Canceled Section" status in design mode.	When in Design Mode (Plan Phase), cancelled is not an option, instead delete the course. Delete happens on the main page where all of your courses for a subject are listed, there is a small grey "X" that can be used to remove a course. This is the correct process to remove a course when in Design Mode (Plan Phase).	Locate the Status area of the section form--you have selected cancelled in this dropdown menu. In Design Mode, cancellation of courses is not yet an option. Please select active from the listing again. You CAN delete this course if you don't need it. Look for the grey "x" next to this course in the listing of all your department courses. Click the "X" to delete the course.
49. **Error:** The Enrollment Maximum must be less than or equal to the Actual Room Maximum.	You cannot have a higher enrollment capacity set than a room that a class will have. Please make sure that the enrollment capacity for the course is less than or equal to the room capacity of the intended room.	You need to make a change to the enrollment maximum or the room. Right now, you have too many students in your enrollment maximum than can fit in the selected room. Please make changes as appropriate to remedy this.
49.1 **Error:** Cross-list Max cannot exceed room capacity	Cross listed courses have combined enrollment to create the cross-list enrollment maximum. You can view the current cross-list enrollment maximum on the right hand side of the scheduling form. Please ensure that the cross-list enrollment maximum is less than or equal to the room capacity.	Crosslisted courses have combined enrollment to create a crosslist maximum. The crosslist maximum of crosslisted courses cannot exceed the room capacity for the courses. Please adjust the individual enrollment capacities for the courses as need, or adjust the room accordingly on the parent section.
50. **Error:** In design mode, the instructor must be blank (Unassigned).	Instructors cannot be added in CLSS. Please utilize SCAIT when directed to do so to enter your instructors.	Instructors cannot be added in CLSS. Please utilize SCAIT when directed to do so to enter your instructors.
51. **Error:** Only sections with a college code of BU and a course number equal to or greater than 500 may use the following attributes:	The following attributes can only be selected by the College of Business for graduate courses: FBUE,FBUN,FN2G,FBUI, FBUG,FBUC,FBUM,FBUA,FBUB,FBUF. Please remove this attribute if you don't meet the outlined parameters. If you think there is an error, please leave a comment for us.	The following attributes can only be selected by the College of Business for graduate courses: FBUE,FBUN,FN2G,FBUI, FBUG,FBUC,FBUM,FBUA,FBUB,FBUF. Please remove this attribute if you don't meet the outlined parameters. If you think there is an error, please leave a comment for us.

Error/Workflow	Message	Alternate Message
52. **Error:** Schedule type ET,ER,EL and EE must have an instructional method of 2 or 3.	E Schedule Types (EE, EL, ER, ET) must have instructional method of 2- Mixed Face-to Face or 3-Distance. If this is a new section you are creating, please adjust instructional method to 2 or 3 or change schedule type accordingly. If this section has a preexisting CRN, you must build a new section.	E Schedule Types (EE, EL, ER, ET) must have instructional method of 2-Mixed Face-to Face or 3-Distance. If this is a new section you are creating, please adjust instructional method to 2 or 3 or change schedule type accordingly. If this section has a preexisting CRN, you must build a new section.
53. **Error:** Subject code SA must use schedule type SA.	Study Abroad courses must utilize schedule type SA (Study Abroad). Please change this accordingly.	Study Abroad courses must utilize schedule type SA (Study Abroad). Please change this accordingly.
54. **Error:** When section is linked and credits are zero, wait cap enrollment must be 200.	54. Error: When section is linked and credits are zero, wait cap enrollment must be 200. If this section has zero credits, please adjust the wait cap to be 200.	Are credits zero for this component? Please change the waitlist to reflect 200.
55. **Error:** When section is linked and credits are not zero, wait cap enrollment must be zero.	55. Error: When section is linked and the section has credits, the wait cap must be zero. This is because there is only one waitlist even if there is more than one component to a course. If this section has credits, please change the wait cap to 0.	Are there credits for this component? If so, it can't have the waitlist on it. Please make sure the waitlist is at 0 for this component.
56. **Workflow:** Part of term values (Colorado State to define) require review.	The part of term that you have selected requires review, this will go via workflow to the Classroom Scheduling Team for review.	This is a workflow. This is required and there is nothing to resolve. ACS needs to review the part of term for this section.
57. **Workflow:** Schedule type SA requires review for new sections or edits to existing ones.	Study Abroad schedule type section require review by the Classroom Scheduling Team via workflow.	This is a workflow. This is required and there is nothing to resolve. ACS needs to review SA sections even if you didn't make any edits to them.
58. **Error:** Part of term must match for sections linked in Fall or Spring terms.	This is a linked section containing multiple components, and the components must have the same part of term (16 weeks, AP part of term). Please change your part of term to be AP (16 weeks). If you think that you need a different part of term for some reason, please still make the change to have both components in AP part of term, this way you can savem, but leave us a comment and explain what you are needing, and we will review this.	This is a linked section containing multiple components, and the components must have the same part of term (16 weeks, AP part of term). Please change your part of term to be AP (16 weeks). If you think that you need a different part of term for some reason, please still make the change to have both components in AP part of term, this way you can savem, but leave us a comment and explain what you are needing, and we will review this.
59. **Error:** Meet type !EXAM cannot edit meeting dates.	This meeting is an exam for a course. This means you cannot edit this meeting time, because this is set by the Academic Classroom Scheduling Team. If you have a question or concern about this, please leave us a comment on the section, or send us an email.	This meeting is an exam for a course. This means you cannot edit this meeting time, because this is set by the Academic Classroom Scheduling Team. If you have a question or concern about this, please leave us a comment on the section, or send us an email.
60. **Error:** Instructional method XVETM may only be used by subject code VM.	The instructional method choice or XVETM is only for use by the VM scheduling unit. If you think you need this instructional method for some reason, please remove XVETM and select another instructional method. Then leave us a comment so we can review your request.	Schedule Type XVETM is only for use by the VM scheduling unit. Please remove this schedule type if you have selected it and you are not VM.
61. **Workflow:** Edits to sections with attribute restriction ASAK requires review.	The attribute selected ASAK is used to identify specific courses. No matter if this is newly added or was already on a section, the Academic Classroom Scheduling Team reviews these sections to make sure everything looks correct. This workflow is required.	This is a workflow. This is required and there is nothing to resolve here. Any courses that have attribute ASAK attached must be reviewed by the ACS Team. Even if you don't make any edits to these sections we will need to review the courses.
62. **Error:** Section number must be 001-499, L01-L99, R01-R99, LH1-LH9, LK1-LK9, RH1-RH9, RK1-RK9	LXX is for a lab section. RXX is for a Recitation section. LH#/RH# are for Honors lab/recitation. LK#/RK#, for Key Community lab/reciation. 2## is for Honor's other section. 4##, for sections with E schedule type. If anything else, use 001-199, 300-399 from the smallest number available.	LXX is for a lab section. RXX is for a Recitation section. LH#/RH# are for Honors lab/recitation. LK#/RK#, for Key Community lab/reciation. 2## is for Honor's other section. 4##, for sections with E schedule type. If anything else, use 001-199, 300-399 from the smallest number available.
63. **Error:** Approved Sections, no change to schedule type	You cannot change schedule type on a section with an existing CRN. Please create a new section with the schedule type needed or cancel/delete a section if you no longer need it.	You cannot change schedule type on a section with an existing CRN. Please create a new section with the schedule type needed or cancel/delete a section if you no longer need it.
69. **Error:** Select Credit Amount for Multi Component section	For multi-component courses, credit must be assigned. Please select 0 for non-credit bearing linked section. Select the high number displayed for credit-bearing linked section.	Locate the credit portion of the section form. For multi-component courses, credit must be assigned to proceed. For the credit bearing component assign the high number on the section. For example if the credit box says 0 to 5 you will want to choose "5" in this example. For the other component of the course, the non-graded component, you will want ot assign "0".
72. **Error:** Approved Sections, No Change to Instructional Method	You cannot change Instructional Method on a section with an existing CRN. Please create a new section with the instruction method needed or delete (design mode) or cancel (refine mode) a section if you no longer need it.	Once a section is assigned a CRN, the instructional method cannot be changed. Build a new section with the desired instructional method and delete (design mode) or cancel (refine mode) sections that are no longer needed.
74. **Error:** Schedule Type and Grade Mode do not match	There is an error with the grade mode. Please review the following: Lectures cannot have "Lab or Recitation is Not Graded" for the grade mode. Labs cannot have "Lecture or Recitation Is Not Graded" for the grade mode Recitation cannot have "Lecture or Lab Is Not Graded" for the grade mode. Seminar cannot have "Lecture or Lab orRecitation Is Not Graded" for the grade mode.	There is an error with the grade mode. Please review the following: Lectures cannot have "Lab or Recitation is Not Graded" for the grade mode. Labs cannot have "Lecture or Recitation Is Not Graded" for the grade mode Recitation cannot have "Lecture or Lab Is Not Graded" for the grade mode. Seminar cannot have "Lecture or Lab or Recitation Is Not Graded" for the grade mode.
75. **Error:** ET Schedule Type cannot be linked to other E schedule types	Schedule Type Code ET (Educational Technology) cannot be linked to anything. This is because this schedule type encompasses all components of a course and must be taught in a distance (online) format. If this is not what you intended, consider changing the schedule type to something different that can be linked. If you wish to use ET (Educational Technology) for a schedule type please also verify that you have chosen the correct instructional method of distance (3).	Schedule Type Code ET (Educational Technology) cannot be linked to anything. This is because this schedule type encompasses all components of a course and must be taught in a distance (online) format. If this is not what you intended, consider changing the schedule type to something different that can be linked. If you wish to use ET (Educational Technology) for a schedule type please also verify that you have chosen the correct instructional method of distance (3).
76. **Error:** Schedule Type EE cannot be linked to LE or ET, EL to LL,ET, ER to RC,ET	76. Some schedule types cannot be linked to one another. Please review your schedule types: Schedule Type EE (Educational Technology-Lecture) cannot be linked to LE (Lecture) or ET (Educational Technology).	Please review your schedule types: Schedule Type EE (Educational Technology-Lecture) cannot be linked to LE (Lecture) or ET (Educational Technology). Other links issues may be caused because some schedule types cannot link to one another.
77. **Error:** If section has section attribute of DHN2 then it must also have DHNS.	This is an honors section and requires 2 honors attributes both be added to the section. Please ensure that you have "DHNS" AND "DHN2" in the section attributes selected.	If this is an honors section: locate the section attributes portion of the scheduling form. Confirm the following section attributes are present: DHNS" AND "DHN2. If they are not both present, add them.
78. **Error:** If section has section attribute of DHNS then it must also have DHN2.	This is an honors section and requires 2 honors attributes both be added to the section. Please ensure that you have "DHNS" AND "DHN2" in the section attributes selected.	If this is an honors section: locate the section attributes portion of the scheduling form. Confirm the following section attributes are present: DHNS" AND "DHN2. If they are not both present, add them.
79. **Error:** For specific linked courses, if not Recitation (RC) schedule type, wait cap must be 0	This is a linked 3 component course. Linked courses with 3 components, must have the waitlist ONLY on the recitation. Please mark the lab and lecture components with "0" for the wait cap and put "200" in the wait cap for the recitation.	This is a 3 component course and the waitlist can only be on one component of the course. 3 component courses have the waitlist on the recitation. Please ensure the waitlist of 200 remains on the recitation sections and remove them from labs and lectures if needed.

#	Message	Description	Resolution
80. **Error**: Part of term (16 weeks) must match for sections linked in Fall or Spring terms.	When you create a NEW linked section for FA/SP terms, you need to make sure to match the part of term. Please select AP (16 weeks) for all components. If you think this won't meet your needs, please still select AP for your part of term so that you can create and save, but then also leave a comment so this will workflow through to us for review and we can determine how to best assist you.	When you create a NEW linked section for FA/SP terms, you need to make sure to match the part of term. Please select AP (16 weeks) for all components. If you think this won't meet your needs, please still select AP for your part of term so that you can create and save, but then also leave a comment so this will workflow through to us for review and we can determine how to best assist you.
81. **Error**: Approved Section - no change to part of term	Once you have a CRN assigned you cannot change the part of term associated with a course. You can cancel this section and create a new one with the part of term you need, or leave us a comment on this section and explain the part of term you require, and we will review and help you with the best course of action.	Once you have a CRN assigned you cannot change the part of term associated with a course. You can cancel this section and create a new one with the part of term you need, or leave us a comment on this section and explain the part of term you require, and we will review and help you with the best course of action.
82. **Error**: Part of Term do not match between linked section (AH)	This is a linked section containing multiple components, and the components must have the same part of term (8 weeks (AH)). If you are changing the part of term on a LINKED course that already has a CRN please start by creating a new section with the part of term you need. Create new linked sections with the same new part of term you need. All components must have the same part of term.	This is a linked section containing multiple components, and the components must have the same part of term (8 weeks (AH)). If you are changing the part of term on a LINKED course that already has a CRN please start by creating a new section with the part of term you need. Create new linked sections with the same new part of term you need. All components must have the same part of term.
83. **Error**: Part of Term do not match between linked section (BH)	This is a linked section containing multiple components, and the components must have the same part of term (BH). If you are changing the part of term on a LINKED course that already has a CRN please start by creating a new section with the part of term you need. Create new linked sections with the same new part of term you need. All components must have the same part of term.	This is a linked section containing multiple components, and the components must have the same part of term (BH). If you are changing the part of term on a LINKED course that already has a CRN please start by creating a new section with the part of term you need. Create new linked sections with the same new part of term you need. All components must have the same part of term.
84. **Error**: Part of Term do not match between linked section (IH)	This is a linked section containing multiple components, and the components must have the same part of term (8 weeks (IH)). If you are changing the part of term on a LINKED course that already has a CRN please start by creating a new section with the part of term you need. Create new linked sections with the same new part of term you need. All components must have the same part of term.	This is a linked section containing multiple components, and the components must have the same part of term (8 weeks (IH)). If you are changing the part of term on a LINKED course that already has a CRN please start by creating a new section with the part of term you need. Create new linked sections with the same new part of term you need. All components must have the same part of term.
85. **Error**: Part of Term do not match between linked section (HH)	This is a linked section containing multiple components, and the components must have the same part of term (8 weeks (HH)). If you are changing the part of term on a LINKED course that already has a CRN please start by creating a new section with the part of term you need. Create new linked sections with the same new part of term you need. All components must have the same part of term.	This is a linked section containing multiple components, and the components must have the same part of term (8 weeks (HH)). If you are changing the part of term on a LINKED course that already has a CRN please start by creating a new section with the part of term you need. Create new linked sections with the same new part of term you need. All components must have the same part of term.
86. **Error**: Part of Term do not match between linked section (GH)	This is a linked section containing multiple components, and the components must have the same part of term (8 weeks (GH)). If you are changing the part of term on a LINKED course that already has a CRN please start by creating a new section with the part of term you need. Create new linked sections with the same new part of term you need. All components must have the same part of term.	This is a linked section containing multiple components, and the components must have the same part of term (8 weeks (GH)). If you are changing the part of term on a LINKED course that already has a CRN please start by creating a new section with the part of term you need. Create new linked sections with the same new part of term you need. All components must have the same part of term.
87. **Error**: Direct Link of specific E schedule types not allowed	Some schedule types cannot be linked to one another. Please review your schedule types: Schedule Type EE (Educational Technology-Lecture) cannot be linked to LE (Lecture) or ET (Educational Technology).	Please review your schedule types: Schedule Type EE (Educational Technology-Lecture) cannot be linked to LE (Lecture) or ET (Educational Technology). ET (Educational Technology) sections don't need to link to anything because they hold all the components of a course in one. Other links issues may be caused because some schedule types cannot link to one another.
88. **Error**: Direct Link of specific E schedule types not allowed	Some schedule types cannot be linked to one another. Please review your schedule types: Schedule Type LL (Lab) cannot be linked to LE (Lecture) or ET (Educational Technology).	Please review your schedule types: Schedule Type LL (Lab) cannot be linked to LE (Lecture) or ET (Educational Technology). You may need to adjust schedule type if no CRN is yet assigned OR if a CRN is assigned, you should consider creating a new section with the proper schedule type needed if applicable.
89. **Error**: Direct Link of specific E schedule types not allowed	Some schedule types cannot be linked to one another. Please review your schedule types: Schedule Type RC (Recitation) cannot be linked to ER (Educational Technology - Recitation) or ET (Educational Technology).	Please review your schedule types: Schedule Type RC (Recitation) cannot be linked to ER (Educational Technology - Recitation) or ET (Educational Technology). You may need to adjust schedule type if no CRN is yet assigned OR if a CRN is assigned, you should consider creating a new section with the proper schedule type needed if applicable.
90. **Workflow**: Courses with 3 components need to be Un-Linked by RO Class Schedule Team before sending it to Refine Mode	Workflow: Courses with 3 components need to be reviewed by Academic Classroom Scheduling Team. This is a required workflow for all 3 component courses.	Nothing to Resolve, Workflow is required for all courses that contain 3 components.
91. **Workflow**: Courses with 3 components need to be reviewed in Banner by RO Class Schedule Team to make sure they are linked correctly, and if not, need to be unlinked before sending it to Banner.	Workflow: Courses with 3 components need to be reviewed by Academic Classroom Scheduling Team to ensure all linking will talk correctly with Banner. This is a required workflow for all 3 component courses.	Nothing to Resolve, Workflow is required for all courses that contain 3 components.
93. **Error**: DHN* but Schedule Type is not HE, or vice versa	Honors sections should use Honors Schedule Type, Non Honors courses, please remove Honors schedule type.	If you are creating and Honors section, please confirm that you are selecting and Honors Schedule Type. If you are not creating an Honors Section, you cannot choose an Honors Schedule Type, please remove it.
94. **Error**: Variable Credits cannot have a value entered in CLSS	Variable credit courses must remain variable credit due to their nature. Please delete any numerical value in the credit box. Don't put 0. Just delete anything you have entered. It should then say "# to #"	Variable credit courses must remain variable credit due to their nature. Please delete any numerical value in the credit box. Don't put 0. Just delete anything you have entered. It should then say "# to #"
95. **Workflow**: Sections with Credit Recovery Attribute DCRC require review	This section has the following attribute on it- DCRC this is indicative of a section that is used for Mid-Semester (formerly credit recovery sections). ACS needs to review these sections to make sure we are aware of them.	This is a workflow, there is nothing to resolve. We monitor Mid-Semester courses and if your scheduling unit has any Mid-Semester courses, we review them even if you don't make any edits to them.