



Reviewing/Approving Pending Program Change

Quick guide to review and approve a pending program change in RAMweb. New undergraduate major, minor, concentration, or certificate changes are submitted by an Advisor/Academic Success Coordinator for the new department using the [Academic Program Change tool](#).

Newly admitted or readmitted students, or new students who have not yet started attending classes should [contact the Office of Admissions](#) to change their major. Graduate Students should [contact the Graduate School](#) to change their program.

Email notification

An email notification will be sent to your CSU email address once the new program change has been submitted by the Advisor/Academic Success Coordinator of the new department. The pending request will expire after two weeks, and no changes will be made to your student record if you do not log into RAMweb to review/approve the pending request.

OFFICE OF THE REGISTRAR
COLORADO STATE UNIVERSITY

Action Required.
There has been an Academic Program Change submitted for you. See details below.

Academic Program Change Details

Student Name: Ram, Cam
 Action(s): Add Program - Minor - Diversity and Inclusion in Natural Resources
 Initiator: Marianna Walsh
 Request Expiration Date: 2/14/2022 5:00 PM

Approve/Deny Request on RAMweb

You can approve/deny this Academic Program Change request in RAMweb, by clicking on the link above, or visiting <https://ramweb.colostate.edu/registrar/Public/DirectLink.aspx?Code=AcademicProgramChange>

If you have any questions please contact us at registrarsoffice@colostate.edu

Office of the Registrar | Colorado State University | Privacy Statement

Navigate to RAMweb to review and approve

After logging into RAMweb, choose either the white gear icon on the Profile box of the RAMweb homepage, or choose Manage Student Record under the Records header in the Menu.

COLORADO STATE UNIVERSITY | RAMWEB - DEV

StaffWeb
Welcome Cam, 82

Profile (gear icon) | Registration | Notifications

Mailing Address:
900 Oval Dr
Fort Collins, CO 80523
Phone Number:
N/A

Student Classification
First Generation

Student Status
Residency: Resident Tuition
Advisor(s):
[Academic Advising and your Support Network](#)

Registrar Chat: 9-19 Reporter

Registration Ready is not open for Spring Semester 2022

Maintain your contact information - now that you're back in classes, update your mailing and local addresses.

Menu

- Financial Aid
- Health Network
- Privacy
- Records
 - ACT, SAT & GRE Scores
 - Placement Exam Results
 - Enrollment Verification
 - GI Bill/Voc Rehab Enrollment Certification
 - Office 365 Email
 - Grade Change
 - Grades
 - Manage Student Record**
 - Transcripts/Diplomas
 - Transfer Credits
- Registration
- Student Employment
- YOU @ CSU

On the Student Record page, choose Academic Program Change.

Student Record

Use the options below to update your information up to date on CSU records.

Academic Program Change | **Address**

Date of Birth | **Diploma Name**

eID ePassword | **Email Address**

Review and Approve

Review the pending program change that was submitted. If you agree to this change of your undergraduate program, click the “Approve this Request” button.

If you do not want this change to be made to your record, click “Deny this Request”, and no change will be made to your student record. Any future changes to your undergraduate program would need to be resubmitted by the Advisor/Academic Success Coordinator of the program you want to add.

Academic Program Change

Your Academic Program includes any majors, minors, concentrations, and/or certificates you currently have on your record. You can access your currently active (and previous) Academic Program information in the “[Majors](#)” page.

More information regarding Academic Program Changes is available on the [Office of the Registrar - Major/Minor/Concentration Changes](#) page.

To make a change to your Academic Program (changing your major, adding a second major, declaring a concentration, or adding a minor or certificate), contact the department offering the major, minor, or certificate you wish to add. If this is your first term at CSU and the semester hasn't begun, refer to the note below.

To remove a program from your student record, use the Drop Academic Program tool below. You must always have at least one active major.

Newly admitted or readmitted students: If classes have NOT started and you would like to change your major, contact the [Office of Admissions](#)

Academic Program Change History +

Pending Academic Program Change Requests

If you have a pending Academic Program Change request, it will be shown below. Once an Academic Advisor/Academic Success Coordinator submits an Academic Program Change request, it will be available here for you to review and approve. Once you approve, it will be sent to the Office of the Registrar for review and processing.

If you identify an active request you do not want to add to your record, select the “Deny” button.

If there are no pending changes here, check your [Major](#) page first to see if a change has already been processed. If you don't see any changes, contact the Academic Advisor/Academic Success Coordinator for the program you want to add.

Academic Program Change Request #1094

Status: Request Created
Initiator: Marianna Walsh
Term: Spring Semester 2022
Expiration Date: 2/14/2022 5:00 PM

Details:

Action	Field of Study Type	Adjustment Type	College	Department	Program Name
Add Program	Minor	Make this Minor primary and drop any existing Minor(s)	Warner Coll of Natural Resrces	Warner Coll of Natrl Resources	Diversity and Inclusion in Natural Resources - DNRQ

Approve this Request | **Deny this Request**

Once approving a request, it will be routed to the Office of the Registrar for review and processing. Once received, changes will be made to your student record generally between 3-5 business days. During peak registration and advising periods, it can take longer.

🔄 **Academic Program Change**

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To make a change to your Academic Program (changing your major, adding a second major, declaring a concentration, or adding a minor or certificate), contact the department offering the major, minor, or certificate you wish to add. If this is your first term at CSU and the semester hasn't begun, refer to the note below.

To remove a program from your student record, use the Drop Academic Program tool below. You must always have at least one active major.

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Academic Program Change History +

Request #1094 has been approved.
Your submission will now be reviewed by the Office of the Registrar.

Pending Academic Program Change Requests

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If there are no pending changes here, check your [Major](#) page first to see if a change has already been processed. If you don't see any changes, contact the Academic Advisor/Academic Success Coordinator for the program you want to add.

Academic Program Change Request #1094

Status: Pending Approval from the Office of the Registrar
Initiator: Marianna Walsh
Term: Spring Semester 2022
Details:

Action	Field of Study Type	Adjustment Type	College	Department	Program Name
Add Program	Minor	Make this Minor primary and drop any existing Minor(s)	Warner Coll of Natural Resrces	Warner Coll of Natrl Resources	Diversity and Inclusion in Natural Resources - DNRQ

To view your academic program details for each semester, choose Major from the Student Record page in RAMweb.

👤 **Student Record**

Use the options below to update your information up to date on CSU records.

📖
Major