



# Registrar's Updates

October 2020 – Volume 9, Issue 4

## Upcoming Important Dates

October 19	End Course Withdrawal Period Repeat/Delete Deadline
November 16	Plan Ahead Available to Students (tentative)
November 17	DVM and Graduate Student Registration Begins
November 18	Senior Registration Begins
November 19	Junior Registration Begins
November 30	Sophomore Registration Begins All classes move to remote instruction
December 2	First Year Registration Begins
December 7	New Student Orientation Begins (Orientation Required)
December 11	Classes End Last day to process a University Withdrawal
December 14-18	Final Examinations Week
December 23	Fall grades available on RAMweb

## RO Takes Action!

In September, the Office of the Registrar's Social Justice Committee (the Social JEDIs) and the Team Engagement Committee (Team Fun!) planned and presented a virtual, office-wide retreat. The retreat, entitled "Take Action!," focused on implicit bias and how it can impact our everyday interactions and the workplace, a re-examination of American history by learning more about non-white key figures, how to lean into the discomfort of difficult conversations, and ended with a discussion on tools for saying something when you see racist actions or policies. The retreat also encompassed aspects of fun and team building, learning more about each other and laughing together during this stressful time. If you would like to learn about the resources that were used, [email Andrea Russo](#) or [Abby Hanouw](#) for more information. Thank you to Abby, Andrea, Becky, Betsy, Clare, Kesha, and Marianna for putting this retreat together!



## COVID-19 UPDATES

As you know, our campus community has been impacted by COVID-19 in many ways. The Office of the Registrar has been working with campus partners to make some adjustments to support our students. We included many of those updates within this post. We also published a [COVID webpage on our website](#). For university-wide information and updated academic policy changes, refer to [CSU's Coronavirus page](#).

- *Accessing the Degree Audit from Home* – Accessing the Degree Audit from [secure.colostate.edu](https://secure.colostate.edu) is not working as expected. ACNS/IS recommends using "Remote Desktop" to access your CSU computer. ACNS ([help@colostate.edu](mailto:help@colostate.edu)) is a great resource if you have trouble setting this up.
- *Contacting the Office* – Office of the Registrar staff are currently working remotely. You can contact us the following ways.
  - Phone: (970) 491-4860
  - Live Chat: Available on the [Office of the Registrar website](#).
  - Email: [registrarsoffice@colostate.edu](mailto:registrarsoffice@colostate.edu). Email volume is currently high; bear with us as there might be a delay in our response time.
  - Zoom Consultations: Zoom consultations are available for students to schedule. Have them [email the office](#) directly to do so.

## Fall 2020 Grade Entry

The deadline for Fall 2020 grade entry is Tuesday, December 22<sup>nd</sup> at 2:00pm MT. To ensure students get their grades on time and are not assigned an NG (not graded), make sure you/your faculty have a plan in place to get all grades in on time! If you have any questions about grade entry, do not hesitate to reach out to the Office of the Registrar or view the help documents on ARIES A-Z, underneath "G" for grade entry.

## Upcoming University Curriculum Committee (UCC)

### Deadlines

October 9	<ul style="list-style-type: none"><li>- Changing or deactivating existing courses for <b>Summer 2021</b></li><li>- Study Abroad course proposals for <b>Summer 2021</b> and <b>Fall 2021</b></li></ul>
November 13	<ul style="list-style-type: none"><li>- Experimental courses for <b>Spring 2021</b></li></ul>
December 11	<ul style="list-style-type: none"><li>- New courses for <b>Summer 2021</b></li><li>- Changing or deactivating existing courses for <b>Fall 2021</b></li><li>- Changes to existing program requirements (UG and GR) for <b>Fall 2021</b></li><li>- Adding/deactivating Concentrations/Specializations, Minors, UG Certificates, or GISPs for <b>Fall 2021</b></li><li>- Changes to program titles or components thereof (UG and GR) for Fall 2021</li></ul>

Proposals must be approved out of the college or SAU workflow in CIM by the [deadlines](#) above. Contact [RO\\_curriculum@colostate.edu](mailto:RO_curriculum@colostate.edu) with any questions or concerns.

## Semester at Sea Updates and Reminders

The Spring 2021 voyage of Semester at Sea has been cancelled, but the [Fall 2021 voyage](#) offers an amazing global study abroad experience for students “exploring countries in Europe, Africa, and Asia”. Students who will be attending the Fall 2021 voyage will begin registering in the Spring of 2021. If you have an advisee who will be participating, when you meet with them, it may be worth discussing both Fall 2021 voyage classes, and their Spring 2022 schedules since registration will open while they are on the ship. As a reminder, students who are participating in a Semester at Sea voyage will have a registration access time that will look different from what you are used to so they can register with their voyage cohort. Their access times will return to normal for Spring 2022 registration.



## University Honors

As explained in the [Scholastic Standards section of the Catalog](#), “candidates for graduation with distinction are recognized at the time of commencement. Candidacy is determined by a student’s cumulative grade point average through the semester preceding graduation. ‘Candidacy’ for graduation with distinction does not guarantee graduation with distinction.”

Students will be notified in late October if they have met the requirements for candidacy. To “walk” with distinction, the cumulative GPA at the point of the data pull must meet the published distinction requirements.

To have a degree conferred with distinction, the student must have the cumulative GPA and the 60-credit requirement met by the end of graduating semester at CSU.



## FERPA Minute

### How do I make sure I am complying with FERPA while meeting with students in a virtual setting?

If you are meeting with students in a virtual setting, the best practice is to start the conversation by getting the student’s approval to discuss their education record in detail knowing there might be others in their space that could overhear.

As always, if a support-giver (parent, guardian, etc.) attends the virtual advising meeting, check with the student to see if they are comfortable proceeding with the conversation with their support-giver present.

Customer Service Hours Monday - Friday  
Academic Year: 9:00am-5:00pm MT

Main Office Number: 491-4860

Degree and Transfer Evaluation: 491-4860

Veteran’s Educational Benefits: 491-6340

Curriculum, Catalog & Scheduling: 491-4860



Office of the Registrar  
1000 Libbie Coy Way  
Centennial Hall  
1063 Campus Delivery  
Fort Collins, CO 80523-1063

[registrarsoffice@colostate.edu](mailto:registrarsoffice@colostate.edu) ✉

[ariesweb@colostate.edu](mailto:ariesweb@colostate.edu) ✉

[degreeoffice@colostate.edu](mailto:degreeoffice@colostate.edu) ✉

[diplomaoffice@colostate.edu](mailto:diplomaoffice@colostate.edu) ✉

[gi\\_bill@colostate.edu](mailto:gi_bill@colostate.edu) ✉

[international\\_evaluation@colostate.edu](mailto:international_evaluation@colostate.edu) ✉

[ramweb@colostate.edu](mailto:ramweb@colostate.edu) ✉

[ro\\_curriculum@colostate.edu](mailto:ro_curriculum@colostate.edu) ✉

[roomscheduling@colostate.edu](mailto:roomscheduling@colostate.edu) ✉

[transferoffice@colostate.edu](mailto:transferoffice@colostate.edu) ✉