Registrar's *Updates*

Upcoming Important Dates

July 13	Third 4-week Summer Term Begins
July 27	Repeat/Delete Deadline
Aug 7	Summer Classes End
Aug 11	Grades Due @ 2pm
Aug 12	Grades Available on RAMweb
Aug 24	Fall Classes Begin
Aug 28	Restricted Drop Deadline
Aug 30	Add without Override Deadline
Sept 9	Student Option S/U and Audit Grading Deadline Census Add/Drop Ends
Oct 19	End Course Withdrawal Period Repeat/Delete Deadline

Spring Grade Entry Success

Thank you to all faculty/instructors teaching in Spring 2020. The grading deadline was extended to 5pm on Wednesday, May 20th. **99.7%** of all grades were submitted—right on par with prior years. Faculty rose to the occasion under difficult circumstances. Great work by department teams supporting the grade entry process. Thank you!

New Website & Major Change Document Upload

The Office of the Registrar has a new website! All old content is still there; it has just been updated to enhance the user experience and be accessible for all who need to use the site!

One of the new features is a Major Change Document Upload; you can now submit a file online! To do so, navigate to our Forms page. Once there, select the button called "Major Change Electronic Upload." Log in and fill out the form. Forms submitted this way **must** have the student's and advisor's signatures on the form. If the student or advisor is unable to sign the form, the form must be submitted via email and include an attached email from the student's or advisor's CSU email requesting the change.

COVID-19 UPDATES

As you know, our campus community has been impacted by COVID-19 in many ways. The Office of the Registrar has been working with campus partners to make some adjustments to support our students. We included many of those updates within this post. We also published a COVID webpage on our website. For university-wide information and updated academic policy changes, refer to CSU's Coronavirus page.

- *Accessing the Degree Audit from Home* – Accessing the Degree Audit from secure.colostate.edu isn't working as expected. ACNS/IS recommends using "Remote Desktop" to access your CSU computer. ACNS (help@colostate.edu) is a great resource if you have trouble setting this up.

Spring 2020 S/U Grading Update

In response to the Coronavirus, CSU implemented optional S/U grading for undergraduate students, graduate students, and DVM students. The Office of the Registrar managed this process and updated 8,588 grades to an S or a U, depending on the letter grade earned! 4,574 unique students participated and benefited from this effort. Late S/U request are being accepted. Students may email the request to registrarsoffice@colostate.edu from their CSU email.

Two Factor Authentication for ARIES/Banner

If you access the ARIES Administrative Pages directly for tasks such as updating holds and overrides, there will be two changes coming soon. First, Duo two factor authentication will be required before accessing the system to place an additional layer of security around our student information system. Many of you already use Duo to facilitate working remotely. If you need to set it up, visit https://www.acns.colostate.edu/duo/ to learn more. Further announcements on the project and the timeline will be coming in the next few weeks from ACNS. Second, we will be renaming the link to "Banner Administrative Pages." As CSU Pueblo joins us in the student information system, we will return to using the name of the software system, so it is welcoming for all users.

Semester at Sea Updates and Reminders

The Fall 2020 voyage of Semester at Sea has been cancelled, but the Spring 2021 voyage offers an amazing global study abroad experience for students "exploring countries in The Americas, Africa, and Europe". Students who will be attending the Spring 2021 voyage will begin registering in October. If you have an advisee who will be participating, when you meet with them, it may be worth discussing both Spring 2021 voyage classes, and their Summer/Fall 2021 schedules since registration will open while they are on the ship. As a reminder, students who are participating in a Semester at Sea voyage will have a registration access time that will look different from what you're used to so they can register with their voyage cohort. Their access times will return to normal for Summer and Fall 2021 registration.

Live Chat!

Don't forget! Our office has recently implemented Live Chat for questions and concerns. Live Chat is located at the bottom left hand corner of the Registrar's website and in RAMweb. Anyone can utilize the chat on the website, and students can use the chat in RAMweb. If the chat bubble is not showing up and it is between 9 am and 5pm MT Monday-Friday, all our agents are busy. Wait a couple minutes and check again!

Enrollment Limit Overrides

Departments have the ability to provide enrollment limit overrides when their sections are full. Courses with waitlists are impacted by enrollment limit overrides. If a seat is available, it has already been offered (via text/email) to the top student on the waitlist. If a student who is provided an enrollment limit override registers, the space is no longer available to the original waitlisted student. The waitlisted student won't be able to register for the course; instead they will have to re-register for the waitlist (and will now be last in line).

CeDiplomas

In addition to the paper diploma printed and mailed to our graduates, all graduates of Fall 2019 and later will receive information on downloading a Certified Electronic Diploma (CeD). This credential serves as a verified digital copy of the student's official diploma, and it will be provided free of charge. Details on this credential can be found on the university validation page at: https://ramweb.colostate.edu/diploma. Please note, currently, the CeDiploma is only available to Fall 2019 and later graduates.

Employee Study Privilege

Fall Semester 2020 will be here before you know it! If you're thinking about taking advantage of the Employee Study Privilege (ESP) Program, be sure to submit your ESP form for your on-campus courses to the Office of the Registrar (for CSU Online courses, submit a separate form to CSU Online) by end of day Monday, August 24. Before submitting your form, carefully review it to make sure it is complete. All required signatures and the applicable boxes and blank fields in *every* section on pages 1 and 2 must be completed in order to ensure timely processing.

Billing credit for the study privilege will be applied to your account within 3-4 weeks after the Fall 2020 census date (September 9). Because the Study Privilege may not be credited to your account until AFTER the September 10th payment due date, the payment deferral charge will be waived in September. Any remaining balance after the credit is applied to your account will be due October 10.

The current ESP form and FAQs about the program are available on HR's website. Also note, employees registering at an undergraduate level who are classified as Colorado residents for tuition purposes must apply for and authorize the use of COF. Failure to authorize COF will result in an additional charge to your student account. For more information, visit the COF page on Financial Aid's website.