



Registrar's Updates

April 2020 – Volume 9, Issue 2

Upcoming Important Dates

April 6	Fall 2020 Registration Begins DVM Students & Grad Students
April 7	Senior Registration Begins
April 10	Junior Registration Begins
April 17	Sophomore Registration Begins
April 24	Freshman Registration Begins
May 4	New Student Registration Begins (Orientation Required)
May 8	Repeat/Delete Requests Due Course withdrawal & University withdrawal period ends Classes end
May 11-15	Final examinations
May 18	Summer classes begin
June 5	Last day students can select S/U grading for SP20 UG/GR courses
June 24	Summer Census

AP Capstone

The AP Capstone is a diploma program offered from the College Board. It is based on completion of both the AP Seminar and AP Research courses. Students receiving a score of 4 or 5 will receive 6 credits of general elective (IU1++). The Capstone may be re-evaluated by the teaching department in which the Capstone most closely aligns for consideration of a direct equivalency or department elective of lower division credit.

Guaranteed Transfer (GT) Pathways and CSU 3E

GT Pathways is a statewide partnership where students earning passing grades (C- or higher) in designated courses guarantee those courses will fulfill general education requirements at every public college and university in Colorado. However, CSU is unique, we are currently the only institution with our 3E, Diversity and Global Awareness, category. In order to meet the requirements of the state's guaranteed transfer curriculum, students with excess transfer credits in arts & humanities, history or social sciences categories will have those credits fulfill our 3E; science, math and writing will not fulfill 3E.

COVID-19 UPDATES

As you know, our campus community has been impacted by COVID-19. The Office of the Registrar has been working with campus partners to make some adjustments to support our students. We included many of the updates within this post. We also published a [COVID webpage on our website](#).

- *Contacting the Office* – Office of the Registrar staff are currently working remotely. Because of this, we are unable to answer our main phone line. All inquiries should be directed to our website (registrar.colostate.edu) **Live Chat** function or email: registrarsoffice@colostate.edu. Email volume is currently high; please bear with us as there might be a delay in our response time.
- *Course Withdrawal* – The course withdrawal deadline has moved from March 23rd to May 8th. Students can withdraw in their RAMweb. This does not encompass CSU Online courses.
- *Repeat/Delete* – The repeat/delete deadline has moved from March 23rd to May 8th. Students can request repeat/delete through RAMweb.
- *Change of Major (COM) Forms* – COM forms can be submitted electronically by emailing them to registrarsoffice@colostate.edu. If the student is unable to sign the document and the advisor is sending in the form for the student, the form must include an attached email from the student (CSU email) requesting the change.
- *Accessing the Degree Audit from Home* – Accessing the Degree Audit from secure.colostate.edu isn't working as expected. ACNS/IS recommends using "Remote Desktop" to access your CSU computer. ACNS (help@colostate.edu) is a great resource if you have trouble setting this up.
- *S/U Grading* – Once grades post, students will be able to decide whether they would like to keep the letter grade or switch to an S (satisfactory) or U (unsatisfactory). They have until June 5th to make this decision. Undergraduate and graduate students (excluding DVM students) can utilize this option.

Joint Banner Update

Information Systems will upgrade the Banner Student Information System (SIS), also known as ARIES, to a new technology platform April 17–19. This is a major milestone of the CSU System Joint Banner Project (JBP). This upgrade of the SIS is a foundational step which will allow CSU-Pueblo to move into the Banner system operated by Colorado State University-Fort Collins.

During this 3-day conversion, Banner and several other systems will be offline. Affected systems include:

- Banner Admin Pages, Banner Self Service (SSB), u.Achieve, Transferology
- RAMweb, ARIESweb, FAMweb
- Select RAMmobile functions such as grades, courses & notifications
- eIDentity (create and modify)
- MyHousing (new student applications for housing)
- Operational Data Store (ODS)
- Banner Job Submission, Banner Workflow, BDMS
- A/R Payment Processing related to Banner, Registration, Transcript Requests

After the upgrade, there should be no visible impact to our current operations. All affected systems are scheduled to be available for use on Monday April 20th.

Request for Photographs!

We are currently editing the 2020-2021 edition of the General Catalog to be published in early August. We are accepting photographs (jpeg format, please) to add to catalog pages. If your department or organization would like to add a photograph or replace an existing photograph in the Catalog, please send a jpeg to ro_catalogeditor@colostate.edu and let us know where you would like it placed.

Transfer Equivalency Re-Evaluation: Domestic vs. International Courses

Did you know that the [International Transfer Evaluation](#) unit within the Office of the Registrar can help answer questions students may have regarding re-evaluation of courses completed from an International college/university? Similarly, the [Degree and Transfer Evaluation](#) unit can provide additional guidance for transfer courses completed from a college/university in the United States. We have updated the contact information listed on the [Transfer Equivalency Re-evaluation form](#). The process remains the same – that is, if there is a warranted need for a course(s) to be “re-evaluated”, the teaching department of that subject will still be able to do so. Office of the Registrar staff who can help guide students through the process simply depends on where the course is completed. Please review the updated information provided on the [Transfer Equivalency Re-evaluation form](#) and let us know if you have any questions.

Employee Study Privilege

Summer Employee Study Privilege (ESP) applications for your on-campus courses are due [to the Office of the Registrar via email](#) by end of day Monday, May 18, 2020. Before submitting your application, carefully review it to make sure it is complete, i.e. all required signatures are present and the applicable boxes and blanks in every section on pages 1 and 2 have been completed.

Billing credit for ESP will be applied to your account 3-4 weeks after the Summer 2020 census date. Because your Study Privilege may not be credited to your account until AFTER the July 10th payment due date, the payment deferral charge will be waived in July. Any remaining balance after the credit is applied will be due August 10, 2020. [Access the current Employee Study Privilege form on the HR website](#). Employees registering at an undergraduate level who are classified as Colorado residents for tuition purposes must apply for and authorize the use of COF. [Failure to authorize COF will result in an additional charge to your student account](#).

Customer Service Hours Monday - Friday
Academic Year: 9:00am-5:00pm
Summer: 9:00am-4:30pm

Main Office Number: 491-4860

Degree and Transfer Evaluation: 491-4860

Veteran's Educational Benefits: 491-6340

Curriculum, Catalog & Scheduling: 491-4860



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