

CSU and AIMS Exchange Agreement

Purpose: To provide students enrolled at either institution the opportunity to complete UNDERGRADUATE COURSES at the other institution without additional tuition assessment.

Eligibility: Students must be enrolled at the home institution in resident-instruction courses (i.e. not Continuing Education) and be registered for 12 academic credits (9 credits for summer) for the corresponding term for which they are registering at the host institution.

Course restriction: Registration for a maximum of one undergraduate, resident instruction (i.e. not Continuing Education) course not to exceed five credits per term is authorized. Registration will be subject to the availability of the course and the student meeting the prerequisites.

Tuition: Tuition and student fees for the course taken under this agreement will not be charged to the eligible student. APPLICABLE COURSE FEES AND ONLINE COURSE FEES WILL BE PAID BY THE STUDENT. **If the student is determined to be ineligible for this cooperative registration agreement, applicable tuition and student fees will be assessed, and the student will be responsible for payment of these charges.**

Verification:

Aims students must apply as a GUEST applicant through the [CSU Admissions website](#). Next, a certifying form from the Aims Admissions and Records Office should be obtained, which will identify the student as eligible for the privilege. This form may be submitted to the CSU Office of Admissions in person at Ammons Hall, by email at ADM_NonDegree@mail.colostate.edu, or by mail at Colorado State University 1062 Campus Delivery Fort Collins, CO 80523-1062. Students will be contacted via email regarding registration. For questions about the application process, please contact CSU Admissions at 970-491-6909. For questions about registration, please contact CSU's Office of the Registrar at 970-491-4860.

Colorado State University (CSU) students will sign an agreement form at the Aims Business Office/Accounts Receivable at the time of registration. Normal Aims procedures for admissions and registration will apply. At the end of the term, final verification of the student's eligibility will be sent by the home institution registrar to the host institution registrar. Eligibility is determined by the student's total number of enrolled hours at the home institution. Completion of the course is not used in determining the student's eligibility for this agreement.

By signing this agreement, I am verifying that I am eligible for the Cooperative Registration Agreement between Aims Community College and Colorado State University. Further, if at any time while enrolled in courses at Aims Community College or Colorado State University I become ineligible for the program as determined by either institution, I will indemnify Aims Community College or Colorado State University for any costs incurred including tuition and fees.

Signature (*required*) I am registered in 12 credits or more at CSU or at Aims
or at least 9 credits in summer semester

Date

Student Name First Middle Last (*Please print*)

Home Campus (Aims or CSU)

Date of Birth Month Date Year

AIMS or Colorado State University email address

Course Number (5 digit CRN)

Credits

Aims Student ID# (A11111111)

CSU Student ID#

Address (*Please – No Dorm Addresses*)

City State Zip Code Semester/Year