

CSU SCHOOL OFFICIALS



Student Record Type	Office that Maintains Record
Admissions Paperwork	Office of Admissions/Graduate School/CVMBS-DVM
Residency/Domicile Answers for Initial Classification	Office of Admissions/Graduate School/CVMBS-DVM/Office of Financial Aid
High School Transcript	Office of Admissions
International Post-Secondary Institutions	Graduate School/CVMBS-DVM/Office of the Registrar
Tentative Transcript Evaluations	Office of the Registrar
Transfer RE/PRE Evaluations	Office of the Registrar
CSU Challenge Exams	Office of the Registrar
Placement Examination/Scores and Changes/Updates	Academic Department
CSU Official Transcripts & Transcript Requests	Office of the Registrar
Personal Data Information Forms	Office of the Registrar
Substitutions/waivers	Graduate School/CVMBS-DVM/Office of the Registrar
Student Conduct/Behavior Records	Student Resolution Center
Enrollment Verifications	Office of the Registrar
Lawful Presence Records	Office of Financial Aid/Office of the Registrar
Residence Verification Records	Office of Financial Aid
VA Certification Records	Veteran Education Benefit Office/Office of the Registrar
Correspondence – Advising & Student	Various Offices
Course Information – Exams, Evaluations, Appeals/Complaints, Grade Book, Grade Reports, Incomplete Grade Contracts	Academic Department
Grade Changes/Grade Rolls	Office of the Registrar
Class lists, Schedule, Repeat/Delete, Enrollment Changes, Overrides	Office of the Registrar
Graduation Application	Graduate School/CVMBS-DVM/Office of the Registrar
Degree/Enrollment statistics	Institutional Research
Diploma Information	Office of the Registrar
Participant Files in Special Funded Programs	Various Offices
Athletic Reports	Student Athlete Support Services/Athletic Compliance/Office of the Registrar
Written consent for record disclosure	Academic Departments/Office of the Registrar