Registrar's *Updates*

Registration for Spring 2018

Registration for Spring 2018 opens in October. Veterinary Medicine and Graduate students start registration on October 23rd, Seniors begin on October 24th, Juniors begin on October 27th, Sophomores begin on November 3rd, Freshman begin on November 10th and our new incoming students begin on November 20th (Orientation required). Employees that are not admitted to the University can begin registration for on campus classes on January 1st, as long as your completed Employee Study Privilege application has been processed. Registration access times are not adjusted for late arrival of transfer credit from other institutions. Dates listed are when the initial students in those classes can start, but individual student registration start times will fall between the start of their group and before the next one begins. Curious when your student can register? Check in ARIESweb in the Current Student Summary box for the "Reg Access Time".

Registration System

All students are now using the latest version of the registration system from our student information system vendor. The Wish List Builder has also been removed in favor of using the built-in Plan Ahead feature within registration. Students can start planning ahead for Spring 2018 classes on October 2nd. We thank all of you for your help and support during the transition.

Important Dates

Oct. 16	Course Withdrawal and Repeat/Delete Deadlines
Oct. 23	Spring 2018 Web Registration Begins
Nov. 18-26	Fall Recess
Dec. 8	Classes End and Last Day to process a University Withdrawal
Dec. 11-15	Final Examination Week
Dec. 19	Grades due @ 2:00 pm
Dec. 20	Grades available on RAMweb
Dec. 29	Spring 2018 graduation requirements in degree audit

Repeat/Delete Requests

One less paper form! Repeat/Delete requests can now be submitted online through RAMweb in the Registration menu. Deadline for Fall 2017 requests is October 16th.

Do you have an advisee who will be attending the upcoming Semester at Sea voyage?

Your student will be registering for their Spring 2018 Semester at Sea voyage classes on **October 10th**! They will also be able to register for their Summer and Fall 2018 classes while on board, so when you meet with your students, it may be worth discussing both voyage classes and their future terms' schedules. These students will also have Registration Access times that will look different from what you're used to. Don't be alarmed! They will return to their normal access times for Fall 2018 registration.

Thank you to Jill Putman and Cindy Ungerman for responding to the poll in our last newsletter regarding the End of Term Reports in ARIESweb. We appreciate you taking the time to provide us with feedback and your prizes were placed to your attention, in campus mail.

Tuition and Fees Have Moved

The Tuition and Fees charts have been relocated from the Registrar's website to the Office of Financial Aid's site. The link is at https://financialaid.colostate.edu/ under "Costs and Billing" at the upper left.

On RAMweb Students Can...

- Add and drop classes or withdraw from classes.
- Request a University Withdrawal.
- Run a Degree Progress Audit.
- Certify acknowledgement of graduation requirements.
- Request Undergraduate Planned Leave.
- Request Repeat/Delete.
- Provide FAMweb access.
- Update addresses, phone numbers, and text options.
- Change name, birthdate, SSN, or gender.
- Explore other resources through You@CSU.

Graduation Contracts

After our successful Summer 2017 implementation of the electronic graduation contract process, FA17 is underway. 5,309 graduation requirements within degree audits have been processed by advisors for our 1,576 students planning to graduate this fall. On Sept 1, 2017 all students with a Fall 2017 intent to graduate were emailed to review their graduation requirements, confirm their diploma name, and update their mailing address. Since then, 1,064 students have logged into their RAMweb to confirm their graduation requirements electronically. To know if your students have confirmed acknowledgement of their graduation requirements, you can pull your department Graduation Contract report from ARIESweb. The STU_REVIEW column lists the date the student completed review of their graduation degree audit. A notification will remain in the student's RAMweb, until they have confirmed their review of their degree requirements.

Featured Employee

Rebecca Richards celebrated her one-year anniversary working for the Registrar's Office in Curriculum, Catalog and Scheduling in July. She first worked at CSU as a work-study student in the Weber Computer Lab where she spent a lot of time filling printer trays and recovering lost term papers from damaged floppy disks. After graduation, she owned a math and reading tutoring franchise and taught students ages 5-24. She then worked at Aims Community College as the Program Coordinator and Interim Department Chair in Education. She stayed home with her daughter for two years, then went back to work part-time at a for-profit college as a Scheduler before coming to our office.

Rebecca is a Colorado native and earned a BS in Mathematics from CSU and is using her study privilege to earn a Master's degree in Organizational Leadership. She is married and has a 7-year-old daughter.

When asked what she enjoys most about her present position she stated that she has enjoyed working at a large 4-year university and appreciates the contrast between her experiences at smaller colleges. Rebecca loves the challenges that each day brings because she loves to problem-solve and try new things. She also feels very lucky to work with some really smart, talented people.