



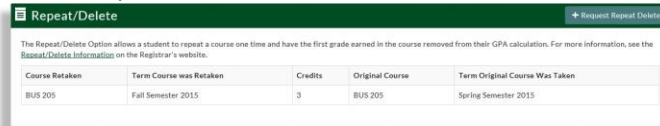
Registrar's Updates

January 2017 – Volume 6, Issue 2

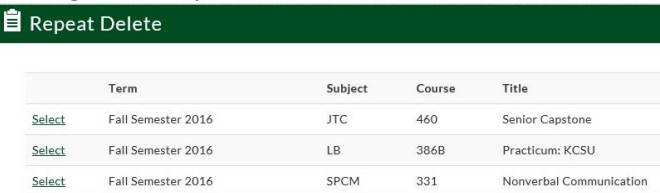
Do You Want to Repeat That?

We are excited to announce that Repeat Delete will soon be all electronic. The Registrar's Office is currently testing the process with a goal of having it live during Spring 2017.

Students will be able to log into RAMweb and select the Repeat Delete link under the Registration heading. If a student has Repeat Deletes available to use they will be able to request it from that screen.



Next, they will be presented with a list of courses they are eligible to Repeat Delete.



Once they have selected the course, as long as they do not receive an error message such as they are not registered for the course a second time, they will receive a screen showing the Repeat Delete policy and having them affirm they have read it. Lastly, they will get a confirmation that their request has been processed.



Repeat Delete Confirmation

After reviewing the Information, I OFFICIALLY CONFIRM MY REQUEST FOR REPEAT DELETE for MKT 305 in Spring Semester 2017.



An email will also be sent to the student confirming their action. As always, faculty and staff will be able to see what courses a student has used Repeat Delete for.

Once our testing is complete and we are ready to go live we will notify the campus community by placing notifications on RAMweb, as well as other announcements.

For questions or a demo, please contact Terri Pecora at (970) 491-2096 or terri.pecora@colostate.edu.

Highlights in This Issue

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|--------------------|--------------------------|
| Repeat Delete News | About Employee Benefits |
| Important Dates | Our 2016 Accomplishments |
| A Note of Thanks | From the Catalog |
| CPI Training | Did you Know |

Upcoming Important Dates

Last Day to Cancel Registration	Jan. 16
University Holiday	Jan. 16
First Day of Spring Term	Jan. 17
\$50 Late Registration Fee for Adding First Class	Jan. 17
Restricted Drop Deadline	Jan. 20
Add with Override Begins	Jan. 23
Graduation Contracts Due for Undergrads	Jan. 28
Census	Feb. 1
Audit/Satisfactory/Unsatisfactory Grading Forms Due	Feb. 1
Add/Drop Deadline for Most Courses	Feb. 1
Spring Recess	Mar. 11-19
University Withdraw Deadline	Mar. 20
Repeat/Delete Deadline	Mar. 20
Summer Registration Opens	Mar. 21



A Note of Thanks

We want to take a moment to thank the CSU community for allowing us the privilege to strive for inclusive excellence on a daily basis. The university's effort to advance diversity and equity and to offer the best education for an increasingly diverse population helps to recognize that a community or institution's success is dependent on how well it values, engages, and includes the rich diversity of students, staff, faculty, administrators, and alumni constituents.

CPI Training for Department Schedulers!

Academic and Classroom Scheduling is hosting a training on the Campus Planning Interface (CPI) and other general information related to classroom scheduling. If you are new to using the CPI, this training will be an opportunity to learn the basics of building your department's course schedule and how to utilize the functionality of this software to pull reports. We will also review other resources available to you to answer your most frequently asked questions. All Department Schedulers are encouraged to attend with their questions, even if you are not new to the program. You will have an opportunity to work on your actual Fall draft during this session.

Training will be held on February 16 from 10-11:30 am in the Library. Those interested can email Rebecca.A.Richards@colostate.edu to reserve your space as seating is limited.

2016

In 2016, the Registrar's Office...

- Processed 1573 Late Registration Change Requests.
- Processed 10,891 Graduation Contracts.
- Conferred 5158 degrees.
- Completed 13,303 Transfer Evaluations.
- Processed 15,065 Major Changes.
- Processed 3303 Repeat Delete requests.
- Processed 2456 VA Benefit Requests.
- Answered 24,756 phone calls to our main number.
- Answered 12,264 emails in our office inbox.
- Assisted 12.492 walk-in students and visitors.
- Created 17,934 course sections.
- Supported 3,548,399 RAMweb log-ins.

gi_bill@colostate.edu ✉
ariesweb@colostate.edu ✉
roomscheduling@colostate.edu ✉

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Main Office Number: 491-4860

Degree and Transfer Evaluation: 491-4860

Veteran's Educational Benefits: 491-6340

Academic Classroom Scheduling: 491-1095



Registrar's Office
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Centennial Hall
1063 Campus Delivery
Fort Collins, CO 80523-1063

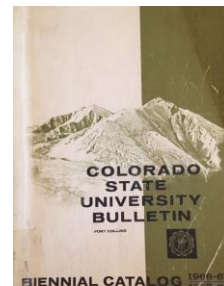
Hello CSU Employees!

Spring Semester 2017 is right around the corner so if you are thinking about taking advantage of the Employee Study Privilege Program, be sure to submit an application for your on-campus courses to the Registrar's Office by January 17, 2017. Before submitting your application, carefully review it to make sure it is complete, i.e., all required signatures are present and the applicable boxes and blanks in each and every section on pages 1 and 2 have been completed. Billing credit for the study privilege will be applied to your account within 3-4 weeks after the Spring 2017 census date (February 1, 2017). Therefore, please disregard that the payment is due February 2017. Any remaining balance after the credit is applied to your account will be due March 2017.

From the Catalog 50 Years Ago...

Among the graduation requirements on pages 42-44:

- A minimum GPA of 2.0
- Good standing status
- At least 192 quarter credits
- 3 quarters of Physical Education
- A passing score on an English Proficiency Exam
- For all men enrolled before September 1962, completion of mandatory ROTC requirements



Did you Know?

- There are FAQ's concerning Overrides, Late Registration Change Requests, Grades and Grade Changes on ARIESweb?
- There is a RAMweb Cheat Sheet on ARIESweb so you can see what students see?