



Registrar's Office: 1063 Campus Delivery  
Fort Collins, CO 80523-1063 970-491-4860  
www.registrar.colostate.edu

## Audit/Satisfactory-Unsatisfactory (S/U) Grading Form

\_\_\_\_\_  
(Last) (First) (CSU ID)

\_\_\_\_\_  
Major Email

Level:  Undergraduate  Graduate  Professional (DVM)

Semester:  Fall  Spring  Summer Year: 20 \_\_\_\_\_

Signature of Student: \_\_\_\_\_

### S/U Major Advisor Approval Section:

\_\_\_\_\_  
Section ID Section Number Credits Course

I authorize this student to use S/U grading for the course listed above. Date: \_\_\_\_\_

Printed Name of Major Advisor: \_\_\_\_\_

Signature of Major Advisor: \_\_\_\_\_

### Instructor Audit Approval Section:

\_\_\_\_\_  
Section ID Section Number Credits Course

I authorize this student to use Audit grading for the course listed above. Date: \_\_\_\_\_

Printed Name of Instructor: \_\_\_\_\_

Signature of Instructor: \_\_\_\_\_

### S/U DIRECTIONS:

1). Register for the course then check the Grade Mode column on your registration page. "Trad within Student Option" means the course is available S/U. All courses are available for Audit.

2). Submit this completed form no later than the end of the add/drop period to the Registrar's Office. Save a copy, then email: [registrarsoffice@colostate.edu](mailto:registrarsoffice@colostate.edu). You may also bring the form in person to Centennial Hall or fax: 970-491-2283.

3). You may elect **ONE** S/U grading course per term (see grade mode description in catalog: <http://www.catalog.colostate.edu> ). S/U is not available in courses required by your major, minor, teacher licensure or for AUCC requirements.

4). You are responsible, with assistance from your advisor, for determining that you are eligible to use the Student Option S/U graded courses in fulfilling your degree requirements.

**Undergraduate students**, except first term freshmen and transfers, with a cumulative Colorado State grade point average of 2.00 or better and with the advisor's consent may register for approved courses on an S/U basis. This work may not be in areas of study required in the student's major or minor or for teacher certification (i.e. it must consist of free electives not specified as to general area of study. A 20-credit social science requirement, for example, would not be considered a free elective).

**Graduate students** taking S/U courses are also subject to limitations imposed by their graduate committees and departments. Required courses may not be taken on a student option S/U basis. Courses which are offered S/U only or instructor option S/U are acceptable. Background course may be taken student option S/U if departmental policies permit.

### **Resident Undergraduate Students:**

**CCHE prohibits any institution from requesting a COF stipend on your behalf for any course receiving a grade of Audit. You will be responsible for all tuition and fees associated with this course.**

### AUDIT DIRECTIONS:

Auditing a course requires prior approval of the instructor of the course. If an instructor determines that an auditor's attendance or participation in the course is unsatisfactory, the course will not be recorded on your academic record. Changes to or from audit status must be made during the registration or schedule change period. Tuition and fees are assessed for audited credits. Audits do not count for full-time status for loan deferments, financial aid, etc.