

## Request to Exclude and/or Double Count Courses: Bachelor's Degree or Integrated Degree Program Plus

Last Name	First	M.I.	CSUID Number
Undergraduate Major		Expected Term of Undergraduate Graduation	

**SUBMISSION DEADLINE:** NO LATER THAN THE END OF THE TERM IN WHICH THE EXCLUDED COURSE IS TAKEN UNLESS A GRADUATING STUDENT. GRADUATING STUDENTS MUST SUBMIT NO LATER THAN THE FIRST DAY OF CLASSES.

### EXCLUSION OF 500 LEVEL COURSES ONLY

- I am requesting to EXCLUDE COURSES from my Bachelor's Degree.**  
 Undergraduate students or students admitted to a regular IDP may enroll for a maximum of **Nine** credits of graduate-level coursework that may be applied toward a graduate degree at Colorado State, provided the course work is not used to meet the bachelor's degree requirements. 600 level courses are automatically excluded and undergraduates may not enroll in 700 level courses.
- I am requesting to DOUBLE Count COURSES between my Bachelor's and Master's Degree**
- IDP+ students **may double count one to nine** 500 level credits towards both their bachelors and masters degrees when the credit requirements for the undergraduate degree programs range respectively between 121-129, or more. (*i.e. a maximum of 5 credits could be double counted for a 125 credit degree*)
  - The maximum number that may be double counted is 9 credits. The split of credit will occur at the Graduate School level only.
  - Participating students in an IDP+ are expected to submit a copy of this form along with their GS-6 to the Graduate School in the first semester participating in the program.
  - **Students in a regular IDP (120 credit undergraduate degree) MAY NOT double count courses.**

**I wish to exclude the following course(s):**

COURSE NUMBER <i>500-599 ONLY</i>	COURSE TITLE	TERM & YEAR COMPLETED	DOUBLE COUNT <i>(IDP+ ONLY)</i>
<i>CSU 510</i>	<i>CSU 500-level Graduate Course</i>	<i>Fall 2014</i>	<i>Yes</i>

\_\_\_\_\_  
 Student's Signature Date

\_\_\_\_\_  
 Departmental Signature Required for Integrated Degree Program Plus Only Date

Registrar's Office Use Only:  
 Minimum Credit Requirement for UG Degree: \_\_\_\_\_

Updated: 9 January 2015

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

**Internal Note:** if the RO Office Use Only section is not filled out the form has not been processed yet and should not be imaged!